

Broad Creek Middle
2382 Hwy 24
Newport, NC 28570-8185
Phone: (252) 247-3135

8/19/22

To the parents/guardians of [REDACTED]

The administration and staff of Broad Creek Middle are excited to announce that we can now provide you with access to Victoria's current grades, assignments, and attendance through the PowerSchool Parent Portal. To access this information from any location that has Internet access, please follow these steps:

1. Open the internet browser on your computer.
2. Type ***http://carteret.powerschool.com*** into the address bar.
3. On your first access, you will create a parent account that you will link to your student. Below the sign-in box, click the "Create Account" link.
4. Enter the information requested under the "Create Parent Account" heading. Pay close attention to the password requirement explained on the page.
5. To link your student to your account, enter their name as shown above, their relationship to you, and the access ID (username) and password exactly as printed below. (Both are case sensitive).
6. Once you create your account and your student linked, you will be able to view your student's information. *Note that if you have other students in Carteret County schools, you may link your account to each of their accounts by using the access ID (username) and password provided by their school.*
7. You should keep your username and password secure and not share them with anyone. Remember to log off each time you are finished with the site.

Your Access ID is: [REDACTED]

Your Access Password is: [REDACTED]

In the Parent Portal, the Grades and Attendance tab allows you to view student assignments and scores by clicking on the blue percentage icon across from a class. The Grades History tab shows the grades your child received in previous grading periods. The Teacher Comments tab reports current teacher comments for your student; and the School Bulletin tab has current announcements for our school.

Please keep your password confidential to protect the confidentiality of your student's records. All students receive separate usernames and passwords so they may access the Student Portal and the SchoolNet resources used frequently during classes.

If you do not have Internet access at home, the public library has computers available for your use.

Please contact the school office at (252) 247-3135 with questions regarding the use of the PowerSchool Parent Portal.